



HBE July 2021

THE DEADLINE FOR ADVANCED RATES
FOR ELECTRICAL, INTERNET, TELEPHONE,
PLUMBING SERVICES IS

June 21, 2021

**** ANY CHANGES/ ADDITIONS MADE AFTER THE DEADLINE DATE WILL
BE PROCESSED AT THE HIGHER RATES****

ELECTRICAL SERVICES PRICING FORM

ORDERS CAN BE PLACED ONLINE BY VISITING [HTTPS://MCCNO.COM](https://mccno.com) AND SELECTING THE **ONLINE ORDERING** BUTTON OR BY GOING TO [HTTPS://SERVICES.MCCNO.COM](https://services.mccno.com)
IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION FEEL FREE TO CONTACT US VIA EMAIL AT exhibit_services@mccno.com OR BY PHONE AT 504-582-3036

ADVANCED RATE DEADLINE IS JUNE 21, 2021. ONSITE RATES EFFECTIVE JULY 5, 2021

120 Volt Service - (Includes labor for the installation)	Advanced	Standard	Onsite
5 AMP - 0-600 watts (Phones, laptops, lead retrieval, water cooler)	\$120.00	\$175.00	\$266.00
10 AMP - 601-1200 watts (Desk top, fax, printer, TV, refrigerator)	\$152.00	\$239.00	\$306.00
15 AMP - 1201- 1800 watts (Vacuum, coffee pot, iron, toaster)	\$170.00	\$270.00	\$350.00
20 AMP - 1801-2400 watts (Heater, copier, microwave)	\$191.00	\$295.00	\$390.00
208 Volt 1Ø Service - (Includes labor for the installation)	Advanced	Standard	Onsite
20 AMP	\$338.00	\$461.00	\$576.25
30 AMP	\$433.00	\$585.00	\$731.25
60 AMP	\$673.00	\$892.00	\$1,115.00
100 AMP	\$938.00	\$1,282.00	\$1,602.00
200 AMP (Price includes overhead service)	\$2,040.00	\$2,424.00	\$3,019.00
400 AMP (Price includes overhead service)	\$3,353.00	\$3,665.00	\$4,571.00
208 Volt 3Ø Service - (Includes labor for the installation)	Advanced	Standard	Onsite
20 AMP	\$376.00	\$600.00	\$900.00
30 AMP	\$540.00	\$817.00	\$1,021.00
60 AMP	\$988.00	\$1,231.00	\$1,539.00
100 AMP	\$1,500.00	\$1,863.00	\$2,238.00
200 AMP (Price includes overhead service)	\$2,900.00	\$4,000.00	\$5,000.00
400 AMP (Price includes overhead service)	\$5,840.00	\$8,040.00	\$10,040.00

Lighting, Extension Cords & Multiple Connection Boxes	Advanced	Standard	Onsite
1000 Watt par 64 theatrical spot (Inc. power/install/focus/removal)	\$325.00	\$375.00	\$475.00
Single Extension Cords (Power and labor not Included)	\$23.00	\$25.00	\$28.00
Multiple Connection Boxes (Boxes include 4 outlets)	\$23.00	\$25.00	\$28.00

- Electrical service typically is provided from the floor. There is an additional fee for ceiling drops and 24 hour service. The option to add these services is located under suggested items when selecting your electrical outlets.
- Cancellations must be submitted in writing. Requests received prior to 8 days of the first contracted event move in day will incur a \$50 administrative fee, but otherwise refunded in full. Cancellation requests received with 7 days of the first contracted event move in day will receive a 50% refund. No refunds will be applied to order cancelled once the first event contracted move in day occurs.

ELECTRICAL SERVICE TERMS & CONDITIONS

1. Location of service in booth must be designated. Diagrams indicating booth orientation are required.
2. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE connecting equipment, special wiring, ramping, making specialized installations.
3. Additional service charges and labor charges may be assessed for installation. Payment must be rendered in Full when billed during the event. Service may be interrupted if payment is not received.
4. Any additional cost incurred by MCCNO to (1) assist in trouble diagnosis or problem resolution found not to be the fault of MCCNO or (2) collect information required to complete the installation that customer fails to provide may be billed to the customer at the prevailing rate.
5. All service issues must be reported to the MCC Service Desk prior to the close of the event.
6. **Claims will not be considered unless filed in writing by exhibitor prior to close of event.**
7. **Credit will not be given for service installed and not used.**
8. **Cancellation – All cancellations must be submitted in writing. Cancellation requests up to 8 days before the first contracted event move in will incur a \$50 administrative fee. Cancellation requests within 7 days of the first contracted event move in day will receive a 50% refund. No refund will be applied to orders cancelled once the first event contracted move in occurs.**
9. The Convention Center is responsible for the installation of all electrical distributions from the power source to the exhibit. Distribution is defined as all cable, connectors and hardware up to the first connection that follows the last branch circuit protection device.
10. Any branch circuit connection which is terminated in a non-Nema rated connector (i.e. bare wire, disconnect) must be made by a Convention Center electrician
11. All equipment, regardless of source of power or plumbing connection must comply with Federal, State and Local codes. The Convention Center reserves the right to inspect all electrical and/or plumbing devices and connections to ensure compliance with all codes.
12. If further explanation of your plumbing/electrical requirements is necessary, please attach a separate sheet to this form.
13. If a technical data sheet on equipment indicating connections and/or description of equipment to be connected is available, please attach sheet or description to the Utility Location form.
14. Please indicate locations of outlets in booth on the utility locations form.
15. If no location is provided, the drop is installed in the center rear of the booth. Labor charges will apply to relocate the service.

INTERNET & NETWORK CONNECTIVITY PRICING FORM

ORDERS CAN BE PLACED ONLINE BY VISITING [HTTPS://MCCNO.COM](https://mccno.com) AND SELECTING THE **ONLINE ORDERING** BUTTON OR BY GOING TO [HTTPS://SERVICES.MCCNO.COM](https://services.mccno.com)
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ADVANCED RATE DEADLINE IS JUNE 21, 2021. ONSITE RATES EFFECTIVE JULY 5, 2021

Wired Internet Service - (Installation Labor Included)

Shared - No router allowed	Advanced	Standard	Onsite
Private IP	\$995.00	\$1,174.00	\$1,468.00
Additional IP Address up to 4 (rates are per additional IP)	\$150.00	\$177.00	\$221.00
Public IP	\$1,300.00	\$1,534.00	\$1,918.00
Additional Address up to 4 (rates are per additional IP)	\$150.00	\$177.00	\$221.00
Dedicated-Private - Routers supported	Advanced	Standard	Onsite
3 Mbps, 10 IP	\$3,500.00	\$4,130.00	\$5,163.00
6 Mbps, 10 IP	\$5,500.00	\$6,490.00	\$8,113.00
10 Mbps, 26 IP	\$7,800.00	\$9,204.00	\$11,505.00
30 Mbps, 26 IP	\$15,000.00	\$17,700.00	\$22,125.00
DHCP	\$350.00	\$413.00	\$516.00
For Public, Select Bandwidth, then Number of IPs	Advanced	Standard	Onsite
3 Mbps, 3 IP	\$3,500.00	\$4,130.00	\$5,163.00
6 Mbps, 3 IP	\$5,500.00	\$6,490.00	\$8,113.00
10 Mbps, 3 IP	\$7,800.00	\$9,204.00	\$11,505.00
30 Mbps, 3 IP	\$15,000.00	\$17,700.00	\$22,125.00
DHCP	\$350.00	\$413.00	\$516.00
Additional Public IP	Advanced	Standard	Onsite
27 IP - Includes 3 IPs from above	\$750.00	\$885.00	\$1,106.00
59 IP - Includes 3 IPs from above	\$1,500.00	\$1,770.00	\$2,216.00
122 IP - Includes 3 IPs from above	\$4,000.00	\$4,720.00	\$5,900.00

- All service originates from overhead

Equipment & Service

	Advanced	Standard	Onsite
Hub/switch rental - 8 port	\$95.00	\$112.00	\$140.00
Hub/switch rental - 16/24 port	\$155.00	\$182.00	\$229.00
25-ft Cables	\$25.00	\$30.00	\$38.00
50-ft Cables	\$50.00	\$59.00	\$74.00
100-ft Cables	\$75.00	\$89.00	\$111.00
1-4 Cables – Labor to install MCC cables	\$42.00	\$49.50	\$62.00
5-8 Cables – Labor to install MCC cables	\$84.00	\$99.00	\$124.00
9-12 Cables – Labor to install MCC cables	\$126.00	\$148.50	\$186.00
13-24 Cables – Labor to install MCC cables	\$168.00	\$198.00	\$248.00

Wireless Service

	Advanced	Standard	Onsite
Wireless Hotspot (Up to 5 devices)	\$1,800.00	\$2,124.00	\$2,655.00
Additional Devices	\$150.00	\$150.00	\$150.00

- The customer must provide all network, computer hardware, and software to be used in the exhibit booth or meeting room, as well as the proper configuration of such equipment.
- The MCC cannot provide technical support on any issue related to the configuration of your computer equipment.
- All devices accessing the internet (wired or wireless) are required to obtain a NOENMCC assigned static IP address.
- It is the customer's responsibility to provide administrative rights to configure computers. To receive configuration information in advance, please send requests to techsupport@mccno.com. Include the event name, booth number and company name in the request.
- A move fee of \$100.00 per line will be charged to relocate the circuit after it is installed. If no location is provided, the drop is installed in the rear center of the booth. Internet drops originate from overhead (except under finished ceiling)
- All cancellations must be submitted in writing. Cancellation requests received prior to 8 days of the first contracted event move in day will incur a \$50 administrative fee, but otherwise be refunded in full. Cancellation requests received within 7 days of the first contracted move-in day will receive a 50% refund. No refund will be applied to orders canceled once the first event contracted move-in day occurs.

INTERNET AND NETWORK SERVICE TERMS & CONDITIONS

1. Location of service in booth must be designated. Diagrams indicating booth orientation are required.
2. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE connecting equipment, special wiring, ramping, making specialized installations or labor.
3. Additional service charges and labor charges may be assessed for installation. Payment must be rendered in Full when billed during the event. Service may be interrupted if payment is not received
4. All material and equipment furnished by the Convention Center shall remain the property of the Convention Center and shall be removed ONLY by Convention Center Personnel.
5. Any additional cost incurred by NOENMCC to (1) assist in trouble diagnosis or problem resolution found not to be the fault of NOENMCC or (2) collect information required to complete the installation that customer fails to provide may be billed to the customer at the prevailing rate.
6. **All service issues must be reported to the MCC Service Desk prior to the close of the event.**
7. **Claims will not be considered unless filed in writing by exhibitor prior to close of event.**
8. **Credit will not be given for service installed and not used.**
9. **Cancellation – All cancellations must be submitted in writing. Cancellation requests up to 8 days prior to the first contracted event move in will incur a \$50 administrative fee. Cancellation requests within 7 days of the first contracted event move in day will receive a 50% refund. No refund will be applied to orders cancelled once the first event contracted move in occurs.**
10. Customer provided/ordered outside circuits must be installed and working 2 days before show move-in.
11. End user is responsible for compliance with all applicable federal, state or local laws pertaining to the use of all services.
12. The equipment and services will be provided only during the dates of the event the Customer is participating.
13. Use of Network Connection –
 - The network attachment to be provided by NOENMCC may be used only by the directors, officers, and employees of the company, its guests, its agents and consultants while performing service for the company and cannot be resold or distributed to other companies. The services being provided by NOENMCC will facilitate communications between the Company's authorized users and the entities reachable through the national Internet. Users of NOENMCC equipment and network services shall use reasonable efforts to promote efficient use of the networks to minimize, and avoid if possible, unnecessary network traffic and interference with the work of other user of the interconnected networks, specifically wireless interference.
 - Users of NOENMCC services shall not disrupt any of the NOENMCC or other associated networks as a whole or any equipment of system forming part of their systems, or any services provided over, or in connection with NOENMCC or other associated networks. NOENMCC services shall not be used to transmit any communication where the meaning of the message, or its distribution, would likely be highly offensive to the recipient or recipients thereof.
 - **All devices for which NOENMCC provides Internet or Networking connectivity shall be required to obtain a NOENMCC assigned IP address.**
 - NOENMCC will provide standard 10/100Mbps switched Ethernet-based connections with RJ-45 connections to each location as specified by the client. All data transmissions from connected client computers will be handled via copper and fiber optic based transmission media and routed/repeated as necessary to conform to Ethernet-based connectivity Standards. NOENMCC will only be responsible to the end of that connection or NOENMCC provided device.
14. Internet Performance Disclaimer – NOENMCC does not guarantee the performance, routing or throughput, either expressed or implied, of any data circuit(s) connectivity with regards to the Internet and/or Internet backbones beyond any facility we service. NOENMCC does, however, monitor traffic and bandwidth usage in order to maintain an acceptable level of performance from the Ethernet network for all users.
15. Internet Security Disclaimer – NOENMCC does not provide security, such as but not limited to firewalls, etc... for any data circuit(s) we provide. It is the sole responsibility of the customer to provide any necessary security. With execution of this document the customer is agreeing to the Terms and Conditions of this document and will hold NOENMCC, its agents and contractors harmless for any and all liabilities arising from the use of non-secured circuits. The client is responsible for Anti-Virus protection on all devices. NOENMCC requires that all devices directly or indirectly accessing the NOENMCC network and Internet connection must have the latest virus protection software, windows security updates, system patches and any technological cautions available/necessary to protect the NOENMCC network, you and others from viruses, worms or any malicious programs and other disruptive appliances.
16. The exhibitor must provide any services (email, ftp, http servers, etc.) that are required. The NOENMCC provides standard Internet connectivity.
17. Equipment Management – Customer will be responsible for returning all equipment and related materials to the MCC Exhibitor Service Center at the close of the show unless prior arrangements have been made with the Services Center.
18. **A signature is required for delivery of your rental hub(s). Please notify the NOENMCC service desk when you are available to receive.**

COMPRESSED AIR - WATER - DRAIN - GAS PRICING FORM

ORDERS CAN BE PLACED ONLINE BY VISITING [HTTPS://MCCNO.COM](https://mccno.com) AND SELECTING THE **ONLINE ORDERING** BUTTON OR BY GOING TO [HTTPS://SERVICES.MCCNO.COM](https://services.mccno.com)
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ADVANCED RATE DEADLINE IS JUNE 21, 2021, ONSITE RATES EFFECTIVE JULY 5, 2021

Compressed Air 100 PSI (includes labor for installation)	Advanced	Standard	Onsite
Single Outlet 1/2"	\$279. ⁰⁰	\$369. ⁰⁰	\$485. ⁰⁰
Single Outlet 3/4"	\$361. ⁰⁰	\$440. ⁰⁰	\$550. ⁰⁰
Branch Outlets	\$210. ⁰⁰	\$262. ⁵⁰	\$328. ⁵⁰

- Exhibitor must supply regulator and filter.
- All service originates from overhead.
- 24 Hour Service is available for compressed air. The option is located under suggested items.

Water 80 PSI (includes labor for installation)	Advanced	Standard	Onsite
Single Outlet 3/4" – COLD (Drain Not Included)	\$255. ⁰⁰	\$390. ⁰⁰	\$512. ⁰⁰
Single Outlet 3/4" – HOT (Drain Not Included)	\$335. ⁰⁰	\$520. ⁰⁰	\$650. ⁰⁰
Branch Outlets	\$200. ⁰⁰	\$260. ⁰⁰	\$325. ⁰⁰
Fill and Drain to 500 Gallons (1 time fill and drain)	\$271. ⁰⁰	\$415. ⁰⁰	\$520. ⁰⁰
Additional 250 Gallons	\$199. ⁰⁰	\$250. ⁰⁰	\$312. ⁵⁰
"Water Package" HOT and COLD water service with drain included. Sink not provided.	\$800. ⁰⁰	\$989. ⁰⁰	\$1236. ²⁵

- Exhibitor must supply regulator and filter.
- All service originates from overhead.

Drain Service (includes labor for installation)	Advanced	Standard	Onsite
Connection	\$257. ⁰⁰	\$364. ⁰⁰	\$455. ⁰⁰
Branch Outlet	\$155. ⁰⁰	\$181. ⁰⁰	\$226. ⁰⁰

- 2" Maximum Drain Line.

Gas 6' Water Column, 2 PSI (includes labor for installation)	Advanced	Standard	Onsite
Single Outlet 1/2" Natural Gas	\$304. ⁰⁰	\$361. ⁰⁰	\$457. ⁵⁰
Single Outlet 3/4" Natural Gas	\$329. ⁰⁰	\$386. ⁰⁰	\$482. ⁵⁰
Single Outlet 1" Natural Gas	\$429. ⁰⁰	\$486. ⁰⁰	\$552. ⁵⁰
Branch Outlets	\$231. ⁰⁰	\$272. ⁰⁰	\$340. ⁰⁰

- Exhibitor must supply regulator and filter.
- All service originates from overhead.

- Cancellations must be submitted in writing. Requests received prior to 8 days of the first contracted event move in day will incur a \$50 administrative fee, but otherwise refunded in full. Cancellation requests received within 7 days of the first contracted event move in day will receive a 50% refund. No refunds will be applied to order cancelled once the first event contracted move in day occurs.

PLUMBING TERMS & CONDITIONS

1. Location of service in booth must be designated. Diagrams indicating booth orientation are required.
2. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE connecting equipment, special wiring, ramping, making specialized installations or labor.
3. Additional service charges and labor charges may be assessed for installation. Payment must be rendered in Full when billed during the event. Service may be interrupted if payment is not received.
4. Any additional cost incurred by MCCNO to (1) assist in trouble diagnosis or problem resolution found not to be the fault of MCCNO or (2) collect information required to complete the installation that customer fails to provide may be billed to the customer at the prevailing rate.
5. **All service issues must be reported to the MCC Service Desk prior to the close of the event.**
6. **Claims will not be considered unless filed in writing by exhibitor prior to close of event.**
7. **Credit will not be given for service installed and not used.**
8. **Cancellation – All cancellations must be submitted in writing. Cancellation requests up to 8 days before from the first contracted event move in will incur a \$50 administrative fee. Cancellation requests within 7 days of the first contracted event move in day will receive a 50% refund. No refund will be applied to orders cancelled once the first event contracted move in occurs.**
9. All equipment, regardless of source of power or plumbing connection must comply with Federal, State and Local codes. The Convention Center reserves the right to inspect all electrical and/or plumbing devices and connections to ensure compliance with all codes.
10. If further explanation of your plumbing/electrical requirements is necessary, please attach a separate sheet to this form.
11. If a technical data sheet on equipment indicating connections and/or description of equipment to be connected is available, please attach sheet or description to the Utility Location form.
12. Please indicate locations of outlets in booth on the utility locations form.
13. If no location is provided, the drop is installed in the center of the booth. Labor charges will apply to relocate the service.
14. All connections are subject to approval by MCC, and only the Convention Center Mechanics are authorized to make air, water, drain, gas, and steam connections.
15. All fittings are SPT.
16. Gas branches are not permitted under carpet.

TELECOMMUNICATIONS SERVICES PRICING FORM

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ADVANCED RATE DEADLINE IS JUNE 21, 2021, ONSITE RATES EFFECTIVE JULY 5, 2021

Standard Line Service for Telephones, Modems, Fax, and POS Machines	Advanced	Standard	Onsite
Unrestricted Telephone Line - (CC# required for Long Distance)	\$260.00	\$305.00	\$381.00

Telephone Sets - (Includes telephone instrument and service)	Advanced	Standard	Onsite
Single Line Sets	\$281.00	\$330.00	\$412.50
Single Line Speakerphone	\$313.00	\$367.00	\$458.75
Message Waiting Single Line Sets	\$313.00	\$367.00	\$458.75
Multi-Line Speakerphone Sets	\$460.00	\$555.00	\$693.75
Polycom Conference Phone	\$450.00	\$560.00	\$670.00

Other Telephone Services	Advanced	Standard	Onsite
Voice Mail	\$26.00	\$50.00	\$75.00
Call Waiting, Rollover/Hunt	\$26.00	\$50.00	\$75.00
Extend Analog Pots Line From Dmark to Booth	\$206.00	\$242.00	\$302.00
Extend ISDN BR1 Line From Dmark to Booth	\$309.00	\$364.00	\$455.00
Extend T1 Circuit From Dmark to Booth	\$1,854.00	\$2,238.00	\$2,738.40
Move Line Fee	\$52.00	\$52.00	\$52.00

- **Cancellations must be submitted in writing. Requests received prior to 8 days of the first contracted event move in day will incur a \$50 administrative fee, but otherwise refunded in full. Cancellation requests received within 7 days of the first contracted event move in day will receive a 50% refund. No refunds will be applied to order cancelled once the first event contracted move in day occurs.**

TELEPHONE SERVICE TERMS & CONDITIONS

1. Location of service in booth must be designated. Diagrams indicating booth orientation are required.
2. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE connecting equipment, special wiring, ramping, making specialized installations or labor.
3. Additional service charges and labor charges may be assessed for installation. Payment must be rendered in Full when billed during the event. Service may be interrupted if payment is not received.
4. All material and equipment furnished by the Convention Center shall remain the property of the Convention Center and shall be removed ONLY by Convention Center Personnel.
5. Any additional cost incurred by MCCNO to (1) assist in trouble diagnosis or problem resolution found not to be the fault of MCCNO or (2) collect information required to complete the installation that customer fails to provide may be billed to the customer at the prevailing rate.
6. **All service issues must be reported to the MCC Service Desk prior to the close of the event.**
7. **Claims will not be considered unless filed in writing by exhibitor prior to close of event.**
8. **Credit will not be given for service installed and not used.**
9. **Cancellation – All cancellations must be submitted in writing. Cancellation requests up to 8 days before from the first contracted event move in will incur a \$50 administrative fee. Cancellation requests within 7 days of the first contracted event move in day will receive a 50% refund. No refund will be applied to orders cancelled once the first event contracted move in occurs.**
10. Customer provided/ordered outside circuits must be installed and working 2 days before show move-in.
11. End user is responsible for compliance with all applicable federal, state or local laws pertaining to the use of all services.
12. The equipment and services will be provided only during the dates of the event the Customer is participating.
 1. Long Distance – Long Distance (inter-exchange) services are provided by the Center under license arrangements. The Center will process billing for such services. A credit card is required for long distance charges.
 2. Equipment Management – Customer will be responsible for returning all telephone sets or other equipment and related materials to the MCC Exhibitor Service Center at the close of the show unless prior arrangements have been made with the Services Center.
 - A signature is required for delivery of your telephone sets. Please notify the MCCNO service desk when you are available to receive.
 - The following costs will be charged to the customer's credit card account if equipment is not returned:
Single line sets - \$78.75 Multi line sets \$388.50 Hubs - \$250.00. A credit card is required for rental of all equipment.

PRODUCTION SERVICES PRICING FORM

ORDERS CAN BE PLACED ONLINE BY VISITING [HTTPS://MCCNO.COM](https://mccno.com) AND SELECTING THE **ONLINE ORDERING** BUTTON OR BY GOING TO [HTTPS://SERVICES.MCCNO.COM](https://services.mccno.com)
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ADVANCED RATE DEADLINE IS JUNE 21, 2021, ONSITE RATES EFFECTIVE JULY 5, 2021

Note: Cancellations must be submitted in writing. Requests received prior to 8 days of the first contracted move in day will incur a \$50.00 processing fee. Cancellation requests within 7 days of the first contracted move in day will receive a 50% refund. No refund will be applied to orders cancelled once the first contracted event move in day occurs. Prices subject to change without notice. All equipment must be signed for at the delivery location.	Advanced	Standard	Onsite
Small Dual Speaker Sound System (Wired Mic./Mixer)	\$550. ⁰⁰	\$825. ⁰⁰	\$1,237. ⁵⁰
LCD Projector 4000 Lumens (VGA Cable Only) AND	\$350. ⁰⁰	\$525. ⁰⁰	\$787. ⁰⁰
LCD Projector 8000 Lumens	\$950. ⁰⁰	\$1,425. ⁰⁰	\$2,135. ⁰⁰
LCD Projector 10,000 Lumens HD- SANYO	\$1,800. ⁰⁰	\$2,700. ⁰⁰	\$4,005. ⁰⁰
DVD Player	\$80. ⁰⁰	\$120. ⁰⁰	\$180. ⁰⁰
Blu-Ray DVD Player	\$150. ⁰⁰	\$225. ⁰⁰	\$340. ⁰⁰
42/54" Rolling Proj. Cart w/Skirt	\$40. ⁰⁰	\$60. ⁰⁰	\$90. ⁰⁰
22" Flat Screen Monitor (PC Compatible)	\$150. ⁰⁰	\$225. ⁰⁰	\$340. ⁰⁰
32" Flat Screen Monitor (PC Compatible)	\$350. ⁰⁰	\$525. ⁰⁰	\$785. ⁰⁰
40" Flat Screen Monitor (PC Compatible)	\$400. ⁰⁰	\$600. ⁰⁰	\$900. ⁰⁰
52" Flat Screen Monitor (PC Compatible)	\$800. ⁰⁰	\$1,200. ⁰⁰	\$1,800. ⁰⁰
Screen Stand HDMI AND VGA CABLES (40" and 52" flat screen)	\$100. ⁰⁰	\$150. ⁰⁰	\$225. ⁰⁰
7' Tripod Screen (84")	\$50. ⁰⁰	\$75. ⁰⁰	\$115. ⁰⁰
8" Tripod Screen (96")	\$60. ⁰⁰	\$90. ⁰⁰	\$135. ⁰⁰
7 1/2' x 10' Fastfold with Bottom Drape	\$130. ⁰⁰	\$150. ⁰⁰	\$225. ⁰⁰
9' x 12' Fastfold with Bottom Drape	\$130. ⁰⁰	\$200. ⁰⁰	\$300. ⁰⁰
Cox Cable Feed (Includes cable box rental)	\$500. ⁰⁰	\$600. ⁰⁰	\$750. ⁰⁰

- A \$50.00 manual processing fee will be added to all orders received by mail, email and fax. A fee will also be added to any cable boxes, cable remotes, monitors, monitor remotes that are not returned.

PRODUCTION SERVICE TERMS & CONDITIONS

1. Orders must be received a minimum of thirty (21) days prior to scheduled event opening for discount rates. Orders received less than thirty (21) days prior to scheduled event opening will be charged at the standard rates.

2. Conditions for processing service order forms:

- A. Payment for service must accompany service orders. NO EXCEPTIONS!
- B. Personal checks will not be accepted.
- C. Incomplete hook-ups or power requirement information will delay processing.
- D. Booth number(s) must be identified on the face of the form.
- E. Location of power in booth must be designated. Diagrams indicating booth orientation are required.

3. Payment in FULL must be rendered on ALL orders. NO EXCEPTIONS! Service will not be installed if payment is not received.

4. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE:

- Labor for connecting equipment and special wiring.
- Labor to connect booth outlets to equipment.
- Providing other than standard female tread installations.
- Making specialized installations.

5. Additional service charges and labor charges may be assessed for installations. Payment must be rendered IN FULL when billed during the event. Service may be interrupted if payment is not received. NO EXCEPTIONS.

6. Claims will not be considered unless filed in writing by exhibitor prior to close of event.

7. Credit will not be given for service installed and not used.

8. There is a 10% charge to change and reprocess the method of payment submitted for an account.

INTERNATIONAL EXHIBITORS

We require 100% pre-payment of orders. Any orders or services placed at show site must be paid at the show. Payment may be made by check in U. S. funds drawn on a U. S. bank.

UNPAID BALANCES

Should there be any unpaid balance after the close of the show, terms will be net, due and payable upon receipt of invoice. Effective 45 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1/5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a pre-payment bases only. Unpaid balances of \$100.00 or less must be paid at show site.

PAYMENT AUTHORIZATION FORM



ADVANCED RATE DEADLINE IS June 21, 2021. ONSITE RATES EFFECTIVE July 05, 2021

SHOW NAME		PAYMENT IN U.S. DOLLARS MUST ACCOMPANY ANY ORDER. USE PAYMENT AUTHORIZATION FORM OR MAKE CHECKS PAYABLE TO NOPFMI.	
EXHIBITION FIRM NAME		BOOTH NUMBER	SHOW DATE (S) ___ / ___ / ___ TO ___ / ___ / ___
ADDRESS	EMAIL ADDRESS	TELEPHONE OR FAX	
CITY, STATE, ZIP	ON SITE CONTACT NAME	ON SITE CONTACT NUMBER	ORDER CONTACT NAME
If you intend to utilize the services of the Morial Convention Center, this form must be completed and returned to the above address. Please select the method of payment you will be using for services provided:		NEW MCCNO CLIENT <input type="checkbox"/> 3 RD PARTY PAYMENT <input type="checkbox"/>	

CREDIT CARD (A 3% Convenience Fee is applied to all Credit Card Payments)

- For your convenience, we will use this authorization to charge your credit card account for advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. **A \$50.00 manual processing fee will be applied to all hard copies of orders submitted.**
- These charges may include labor.
- Please complete the information requested below.

CARDHOLDER NAME	COMPANY
CREDIT CARD BILLING ADDRESS	STATE/PROVINCE
CITY	COUNTY/PARISH
ZIP/POSTAL CODE	INVOICE EMAIL ADDRESS

CARD/ACCOUNT NUMBER

CVV Code

EXPIRATION DATE:

___ / ___



Cardholder Signature:

X _____

We have read, understand, and agree to all items as described on both sides and have advised our show site representative accordingly.

Exhibitor Signature

X _____

Print Name

X _____

COMPANY CHECK A \$50.00 Manual Processing Fee is applied to all orders Emailed/Faxed or Mailed.

- Please make check payable to the **Morial Convention Center**,
- Express Mail Address: 900 Convention Center Blvd., Attn: Exhibit Services, New Orleans, LA 70130

BANK TRANSFER

- Contact Exhibit Services at (504) 582-3036 for bank payment information.
- Please reference the name of the show and booth number on all bank transfers so we can properly credit your account.

Make Checks Payable to Morial Convention Center or Include Payment Authorization Form.
Forms and payment can be sent via the following methods.

EMAIL • Exhibit_services@mccno.com
FAX • (504) 582 - 3088
PHONE • (504) 582 - 3036
MAIL • ATTN: Exhibit Services
900 Convention Center Blvd

PAYMENT TERMS & CONDITIONS

1. Conditions for processing service order forms:
 - A. Payment for service must accompany service orders. **NO EXCEPTIONS!**
 - B. Personal checks will not be accepted. Service will not be installed if payment is not received.
 - C. Incomplete hook-ups or power requirement information will delay processing.
 - D. The meeting room must be identified on the face of the form.
 - E. Location of power in booth must be designated. Diagrams indicating booth orientation are required.
 2. Additional service charges and labor charges may be assessed for installations. Payment must be rendered **IN FULL** when billed during the event. Service will be interrupted if payment is not received.
 3. Claims will not be considered unless filed in writing by exhibitor prior to close of event.
 4. Credit will not be given for service installed and not used.
 5. There is a 10% charge to change and reprocess the method of payment submitted for an account.
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